

General Liability Claims (applies to field owners insurance):

- Upon your first notice of an occurrence involving bodily injury to anyone other than a participant, umpire, or employee of NSA/BPA or property damage other than to NSA/BPA, please call Manal Abdelhaq at Willis (312) 288-7355.
- Please have the following information ready:
  - When, where, and how did the accident occur?
  - What is the name, address, and phone number of the person with bodily injury or property damage?
  - Were there any witnesses to the accident?

Please complete either the Participant Accident Claim Form or the Umpire Claim Form (depending on your position).

**• This is a secondary insurance policy; therefore you are required to file the claim through your primary insurance first.**

- Complete the Special Risk Accident Claim Form:
  - Section A must be fully completed by a designated official (umpire, coach, etc.)
  - Section B must be fully completed by the claimant or parent/guardian of claimant if claimant is a minor
  - Section C must be fully completed by the primary Insurance Company. If you do not have primary insurance, simply put 'none' on the form.

Participant Accident Claims: \$100 per claim deductible

Umpire Claims: \$50 per claim deductible

- Mail or Fax completed forms to:

**Chartis Insurance  
Accident & Health Claims Dept  
P.O. Box 25987  
Shawnee Mission, KS, 66225  
Fax # 866-893-8574**

For further claim inquiries, please call **800-551-0824**.